

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

September 28, 2010

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes – August 10, 2010, Regular Meeting
2. Contract Award – Closed Circuit Television Inspection of Gravity Sanitary Sewer – \$31,455
3. Contract Award – Closed Circuit Television Inspection of Cross Country Gravity Sanitary Sewer Pipes – \$24,000

D. PUBLIC HEARINGS

1. Extinguishment of Easement – 5560 Williamsburg Landing Drive
2. Extinguishment of Easement – 6692 Richmond Road

E. BOARD REQUESTS AND DIRECTIVES

F. ADJOURNMENT to October 26, 2010

092810bod_age

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 10TH DAY OF AUGUST 2010, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman
John J. McGlennon, Vice Chairman
Mary Jones
James O. Icenhour, Jr.
James Kennedy

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Robert H. Smith, Assistant General Manager

C. CONSENT CALENDAR

Ms. Jones made a motion to adopt the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes – July 27, 2010, Regular Meeting

D. BOARD CONSIDERATION

1. Amend Section 32-D, Independent Water Systems Connection Fees to Increase the Fee from \$4,000 to \$8,000 (deferred from July 27, 2010)

Mr. Goodson stated that some Board members wished to defer this item due to the pending discussions on Rural Lands.

Mr. McGlennon asked for the date to which this item would be deferred.

Mr. Goodson stated that the Rural Lands discussion would take place in September, so the earliest this item could be heard would be October 26, 2010.

Mr. McGlennon asked if there were pending cases that would be affected by this deferral.

Mr. Smith stated that he was not aware of any pending cases aside from Liberty Ridge. He stated that he did not know the timetable for that project, but it was unlikely to move forward before that time.

The item was deferred to October 26, 2010.

E. BOARD REQUESTS AND DIRECTIVES

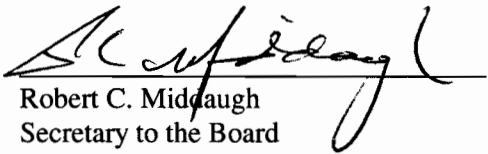
Mr. McGlennon asked about water usage in the County.

Mr. Smith stated that usage was averaging roughly six million gallons per day, but at this time Stage II water restrictions would not be required.

F. ADJOURNMENT

Mr. McGlennon made a motion to adjourn to September 28, 2010.

The motion passed by a unanimous voice vote.


Robert C. Middaugh
Secretary to the Board

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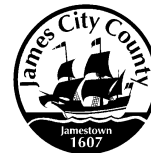
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Robert C. Middaugh
Secretary to the Board



MEMORANDUM COVER

Subject: Contract Award - Closed Circuit Television Inspection of Gravity Sanitary Sewer Pipes - \$31,455

Strategic Management Plan Pathway: 3.c - develop adequate water supply and provide sewer infrastructure to meet needs and 3.d - invest in the capital project needs of the community

Action Requested: Shall the Board approve the resolution awarding the contract in the amount of \$31,455 for CCTV Inspection of Gravity Sanitary Sewer Pipes to Prism Contractors and Engineers, Inc.?

Summary: The James City Service Authority (JCSA) has approximately 300,000 to 400,000 linear feet of 8- to 12-inch gravity sanitary sewer main that will require internal television inspection in support of Sanitary Sewer Elevation Survey (SSES) efforts to comply with the Department of Environmental Quality (DEQ) Consent Order. Internal television identifies blocked and damaged areas inside the pipes. In support of this inspection effort, an Invitation for Bids for CCTV Inspection of Gravity Sanitary Sewer Pipes was publicly advertised. Twelve firms submitted bids and were considered for award.

Individual project assignments will consist of inspecting quantities of approximately 30,000 linear feet of 8- to 12-inch gravity sewer mains. The quantities included in the Total Base Bid were representative estimates for a typical project assignment. An individual purchase order will be issued for each individual project assignment and will reference the contract terms and conditions.

Staff recommends approval of the resolution.

Fiscal Impact: Funded from JCSA FY 2011 Capital Improvement Program budget

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memo
2. Resolution

Agenda Item No.: C-2

Date: September 28, 2010

MEMORANDUM

DATE: September 28, 2010
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Contract Award - Closed Circuit Television Inspection of Gravity Sanitary Sewer Pipes - \$31,455

The James City Service Authority has approximately 300,000 to 400,000 linear feet of 8- to 12-inch gravity sanitary sewer main that will require internal television inspection in support of Sanitary Sewer Elevation Survey (SSES) efforts to comply with the Department of Environmental Quality (DEQ) Consent Order. The Consent Order was entered into in September 2007 with the Department of Environmental Quality. The first phase of the Consent Order requires thorough evaluation of the JCSA sewer system and this internal television inspection will identify blocked and damaged areas inside the pipes. This contract will support the Consent Order effort. An Invitation for Bids for Closed Circuit Television (CCTV) Inspection of Gravity Sanitary Sewer Pipes was publicly advertised. Twelve firms submitted bids and were considered for award.

<u>Firm</u>	<u>Amount</u>
Prism Contractors and Engineers, Inc.	\$31,455
Atlantic Heating & Cooling	32,635
Parham & Associates	41,825
TRB Specialty Rehabilitation	47,950
ACS Hydrostructures of VA, LLC	53,100
Infrastructure Rehabilitation Service	56,040
Accumark, Inc.	57,200
Inner-View Ltd.	72,500
Reviera Enterprises, Inc.	73,100
Tri-State Grouting, LLC	81,425
WB&E Construction, Inc.	89,750
Atlas Industrial Services Division	89,875

Individual project assignments will consist of inspecting quantities of approximately 30,000 linear feet of 8- to 12-inch gravity sewer mains and is based on a per foot cost of \$0.95. The quantities included in the Total Base Bid were representative estimates for a typical project assignment. An individual purchase order will be issued for each individual project assignment and will reference the contract terms and conditions.

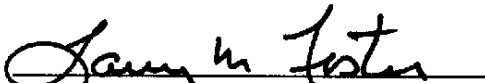
Prism Contractors and Engineers, Inc. has done satisfactory work for the JCSA and other area utilities and has been determined to be the lowest responsive and responsible bidder. The bid amount of \$31,455 is consistent with the project estimate and funds are available in the FY 2011 Capital Improvement Program budget for this award. The initial contact term is for one year. The JCSA retains the right to extend the contract for up to two additional years.

Attached is a resolution authorizing the contract award to Prism Contractors and Engineers, Inc. for CCTV Inspection of Gravity Sanitary Sewer Pipes. Staff recommends approval of the attached resolution.

Contract Award - Closed Circuit Television Inspection of Gravity Sanitary Sewer Pipes - \$31,455

September 28, 2010

Page 2


Larry M. Foster

LMF/gb

CA_SewPipes_mem

Attachment

RESOLUTION

CONTRACT AWARD - CLOSED CIRCUIT TELEVISION INSPECTION OF

GRAVITY SANITARY SEWER PIPES - \$31,455

WHEREAS, funds are available in the James City Service Authority's FY 2011 Capital Improvement Program budget for CCTV Inspection of Gravity Sanitary Sewer Pipes; and

WHEREAS, twelve bids were considered for award and Prism Contractors and Engineers, Inc. was the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for CCTV Inspection of Gravity Sanitary Sewer Pipes to Prism Contractors and Engineers, Inc.

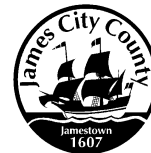
Bruce C. Goodson
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 28th day of September, 2010.

CA_SewPipes_res



MEMORANDUM COVER

Subject: Contract Award – Closed Circuit Television Inspection of Cross Country Gravity Sanitary Sewer Pipes - \$24,000

Strategic Management Plan Pathway: 3.c - develop adequate water supply and provide sewer infrastructure to meet needs and 3.d - invest in the capital project needs of the community

Action Requested: Shall the Board approve the resolution awarding the contract in the amount of \$24,000 for CCTV Inspection of Cross Country Gravity Sanitary Sewer Pipes to ACS Hydrostructures of VA, LLC?

Summary: The James City Service Authority (JCSA) has approximately 100,000 linear feet of 8- to 12-inch cross country gravity sanitation sewer main that will require internal television inspection in support of Sanitary Sewer Elevation Survey (SSES) efforts to comply with the Department of Environmental Quality (DEQ) Consent Order. "Cross country" sewers are located in easements where no public or private roads suitable for vehicular traffic exist. In support of this inspection effort, an invitation for Bids for CCTV Inspection of Cross Country Gravity Sanitary Sewer Pipes was publicly advertised. Seven firms submitted bids and were considered for award.

Individual project assignments will consist of inspecting quantities of approximately 30,000 linear feet of 8- to 12-inch cross country gravity sewer mains. The quantities included in the Total Base Bid were representative estimates for a typical project assignment. An individual purchase order will be issued for each individual project assignment and will reference the contact terms and conditions.

Staff recommends approval of the resolution.

Fiscal Impact: Funded from JCSA FY 11 CIP budget

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memo
2. Resolution

Agenda Item No.: C-3

Date: September 28, 2010

MEMORANDUM

DATE: September 28, 2010
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Contract Award – Closed Circuit Television Inspection of Cross Country Gravity Sanitary Sewer Pipes – \$24,000

The James City Service Authority (JCSA) has approximately 100,000 linear feet of 8- to 12-inch cross country gravity sanitary sewer main that will require internal television inspection in support of Sanitary Sewer Elevation Survey (SSES) efforts to comply with the Department of Environmental Quality (DEQ) Consent Order. The Consent Order was entered into in September 2007 with the Department of Environmental Quality. The first phase of the Consent Order requires thorough evaluation of the JCSA sewer system and this internal television inspection will identify blocked and damaged areas inside the pipes. This contract will support the Consent Order effort. “Cross country” sewers are located in easements where no public or private roads suitable for vehicular traffic exist. In support of this inspection effort, an Invitation for Bids for Closed Circuit Television (CCTV) Inspection of Cross Country Gravity Sanitary Sewer Pipes was publicly advertised. Seven firms submitted bids and were considered for award.

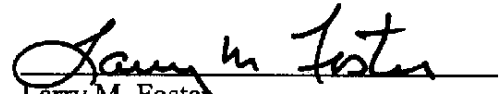
<u>Firm</u>	<u>Amount</u>
ACS Hydrostructures of VA, LLC	\$ 24,000
Prism Contractors and Engineers, Inc.	28,500
Bio-Nomic Services	44,670
Inner-View Ltd.	59,100
Reviera Enterprises, Inc.	82,500
TRB Specialty Rehabilitation	60,000
WB&E Construction, Inc.	562,500

Individual project assignments will consist of inspecting quantities of approximately 30,000 linear feet of 8- to 12-inch cross country gravity sewer mains and is based on a per foot cost of \$0.80. The quantities included in the Total Base Bid were representative estimates for a typical project assignment. An individual purchase order will be issued for each individual project assignment and will reference the contract terms and conditions.

ACS Hydrostructures of VA, LLC was the lowest responsive and responsible bidder after the Purchasing Office conducted reference checks verifying their previous experience and financial stability. The bid amount of \$24,000 is consistent with the project estimate and funds are available in the FY 2011 Capital Improvement Program budget for this award. The initial contact term is for one year. The JCSA retains the right to extend the contract for up to two additional years.

Attached is a resolution authorizing the contract award to ACS Hydrostructures of VA, LLC for CCTV Inspection of Cross Country Gravity Sanitary Sewer Pipes. Staff recommends approval of the attached resolution.

Contract Award – Closed Circuit Television Inspection of Cross Country Gravity Sanitary Sewer Pipes –
\$24,000
September 28, 2010
Page 2



Larry M. Foster

LMF/nb
CA_CCTV_mem

Attachment

RESOLUTION

CONTRACT AWARD – CLOSED CIRCUIT TELEVISION INSPECTION OF

CROSS COUNTRY GRAVITY SANITARY SEWER PIPES – \$24,000

WHEREAS, funds are available in the James City Service Authority (JCSA) FY 2011 Capital Improvement Program budget for CCTV Inspection of Cross Country Gravity Sanitary Sewer Pipes; and

WHEREAS, seven bids were considered for award and ACS Hydrostructures of VA, LLC was the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for CCTV Inspection of Cross Country Gravity Sanitary Sewer Pipes to ACS Hydrostructures of VA, LLC.

Bruce C. Goodson
Chairman, Board of Directors

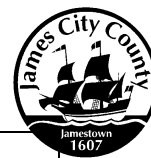
ATTEST:

Robert C. Middaugh
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 28th day of September, 2010.

CA_CCTV_res

MEMORANDUM COVER



Subject: Extinguishment of Easement - 5560 Williamsburg Landing Drive

Strategic Management Plan Pathway: N/A

Action Requested: Shall the Board approve the resolution authorizing easement extinguishment?

Summary: Approval of this resolution will allow the extinguishment of an easement eliminating an encumbrance on property owned by Williamsburg Landing. The easement is no longer needed as a result of the James City Service Authority relocating a waterline crossing College Creek from Route 199 into the Williamsburg Landing community.

Staff recommends approval of the resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memo
2. Resolution

Agenda Item No.: D-1

Date: September 28, 2010


MEMORANDUM

DATE: September 28, 2010
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Extinguishment of Easement – 5560 Williamsburg Landing Drive

This meeting has been advertised as a public hearing on a proposal to extinguish a waterline easement located on Williamsburg Landing Drive and identified on a plat prepared by Landmark Design Group.

In spring 2010, the James City Service Authority (JCSA) replaced a waterline crossing College Creek from Route 199 into Williamsburg Landing. The replacement required a relocation of portions of the waterline. The easement area of the relocated line is no longer needed by the JCSA.

After receiving public comment during the meeting, it is recommended that the Board approve the attached resolution authorizing that the extinguishment of the easement area identified in the above-mentioned plat.


Larry M. Foster

LMF/nb
ExOfEsmt_mem

Attachment

RESOLUTION

EXTINGUISHMENT OF EASEMENT – 5560 WILLIAMSBURG LANDING DRIVE

WHEREAS, after receiving comments at a public hearing held on July 27, 2010, the Board of Directors of the James City Service Authority (JCSA) determined that portions of the waterline easement located at 5560 Williamsburg Landing Drive, listed as Parcel No. 4820100002, and identified on a plat prepared by Landmark Design Group are no longer needed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the above areas of the easement identified on the above-referenced plat is hereby extinguished by the Board of Directors of the James City Service Authority.

Bruce C. Goodson
Chairman, Board of Directors

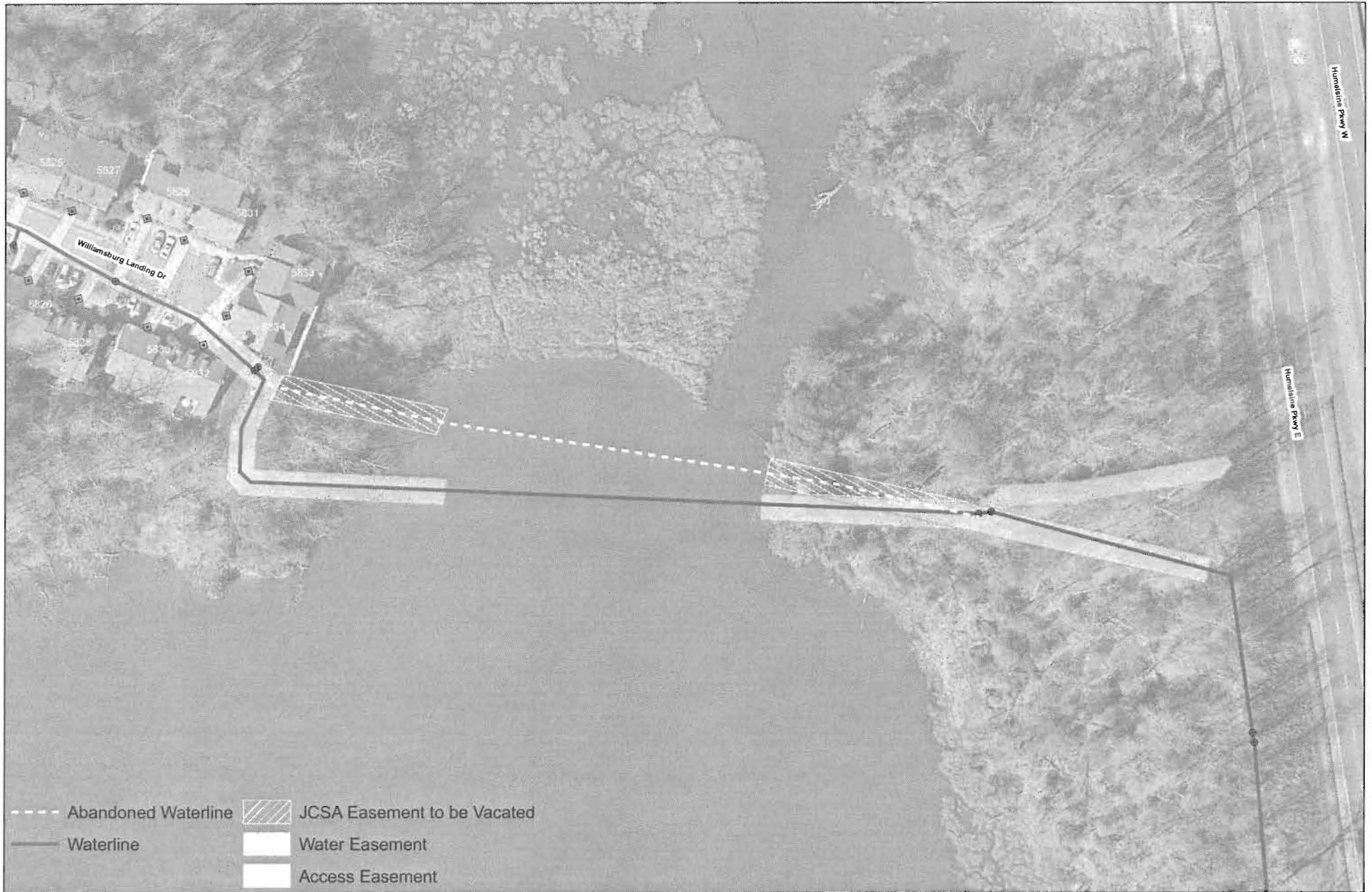
ATTEST:

Robert C. Middaugh
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 28th day of September, 2010.

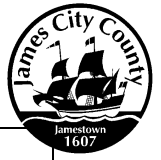
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College Creek Crossing Easement



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such.

MEMORANDUM COVER



Subject: Extinguishment of Easement - 6692 Richmond Road

Strategic Management Plan Pathway: N/A

Action Requested: Shall the Board approve the resolution authorizing easement extinguishment?

Summary: Approval of this resolution will allow the extinguishment of an easement supporting a plan for redevelopment of the Williamsburg Pottery complex.

Staff recommends approval of the resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memo
2. Resolution

Agenda Item No.: D-2

Date: September 28, 2010


MEMORANDUM

DATE: September 28, 2010
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Extinguishment of Easement – 6692 Richmond Road

This meeting has been advertised as a public hearing on a proposal to extinguish portions of a sewer line easement located on 6692 Richmond Road, Williamsburg Pottery, which was established in a plat dated June 2, 1977, and prepared by Deward M. Martin and Associates.

As a result of the demolition and reconstruction of several buildings within the Williamsburg Pottery complex a sewer line, which serves the Pottery exclusively, is planned to be abandoned and relocated. As a result of relocation of the sewer line, portions of the original easement are no longer needed. The sewer line abandonment will not affect sewer service to other property owners in the area.

After receiving public comment, it is recommended that the Board approve the attached resolution authorizing the extinguishment of the easement identified in the above-referenced plat.


Larry M. Foster

LMF/nb
EOEPottery_mem

Attachment

RESOLUTION

EXTINGUISHMENT OF EASEMENT – 6692 RICHMOND ROAD

WHEREAS, after receiving comments at a public hearing held on July 27, 2010, the Board of Directors of the James City Service Authority determined that portions of the waterline easement located at 6692 Richmond Road, listed as Parcel Nos. 2430100024, and 2430100031, and identified on a plat prepared by Deward M. Martin and Associates, Inc., dated June 2, 1977, are no longer needed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the above areas of the easement identified on a plat prepared by AES Consulting Engineers, dated September 3, 2010, are hereby extinguished by the Board of Directors of the James City Service Authority.

James G. Kennedy
Chairman, Board of Supervisors

ATTEST:

Robert C. Middaugh
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of
September, 2010.

EOEPottery_res

Williamsburg Pottery



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such.